

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	September 21, 2011	Chairperson:	Frank Pennington
Meeting Location:	City Hall Auditorium	Recorder:	Mary Zbell / Margaret Keywan
Meeting – Start Time:	5:00 PM (tape @ 5:10)	Meeting – End Time:	6:10 p.m.
*Please attach Meeting Agenda for reference.			

Meeting Attendance:	
Frank Pennington	Marc Trivella
Margaret Keywan	Susan Coe Holbrook
Dr. Isadore Temkin	Mary Zbell
ABSENT: Mark McEachern	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Marc Trivella to approve the MINUTES of the August 17, 2011 Meeting	Susan Coe Holbrook	5	0	1	So Noted.
Motion By – Dr. Temkin “due to the fact that others have stated there is room for improvement at Coe Memorial Park, and are interested in submitting proposals for the Park, as per the contract, we open the bidding process (RFP/RFQ) for horticultural services.”	Susan Coe Holbrook	6	0	0	Does not follow the terms of the contract.
Motion By – Susan Coe Holbrook to reinstate the phrase (two words) in Duties section "j" to read " No decision, action, change of policy or procedure shall be acted upon without collaboration of the Commission and the Committee. . . .”	Margaret Keywan	6	0	0	The wording of the sentence was revised at the Special Meeting held on 10/3/11.
Motion By – Susan Coe Holbrook to remove the "protocol addendum" (Appendix A) from the proposed By-Laws.	Mary Zbell	6	0	0	It was decided at the Special Meeting on 10/3/11 that Ernestine Weaver would discuss this subject matter further with Mayor Bingham.
Motion By – Susan Coe Holbrook to recommend to Superintendent Brett Simmons that a joint meeting be held with the Park & Recreation Commission to discuss the Fuss &	Margaret Keywan	6	0	0	A Special Meeting to discuss the proposal further took place on 10/5/11.

.....*Explore the possibilities*

O'Neil proposal					
<u>Motion By</u> – Mary Zbell to reconsider the choice of Japanese “Blood Good” maple as the replacement tree in the ivy glen.	Marc Trivella	5	0	0	Special Meeting to be held on 10/6/11 to discuss the tree for the Ivy Glen.
<u>Motion By</u> – Marc Trivella to resubmit the Committee’s chosen sign design for the Coe Memorial Park Civic Center.	Margaret Keywan	5	0	0	The Parks and Recreation Commission requests that the Coe Memorial Park Committee presents the sign designs to the Superintendent of Parks and Recreation and Commission for review.
<u>Motion By</u> – Marc Trivella to adjourn the meeting at 6:10 p.m.	Mary Zbell	5	0	0	So Noted.
<u>Motion By</u> –					
<u>Motion By</u> –					
<u>Motion By</u> –					
<u>Motion By</u> –					
<u>Motion By</u> –					

.....*Explore the possibilities*